



JOB OFFER

Category: <input checked="" type="checkbox"/> Collaboration <input type="checkbox"/> Consultant <input type="checkbox"/> Management	
Name of the position: Case Worker	Starting date: as soon as possible
Reports to: Case Management Team Leader	Number of subordinate employees: Directs: 0 Indirect: 0
Duration of the contract: until December 15 th , 2016	Position based in: Petra Olimpou

Context:

In 2015, 850 000 refugees arrived by sea to the Greek islands and up to 28th June 2016 an additional 158 000 refugees entered Greece. Following the closure of borders throughout the Balkans (8 March 2016) and the implementation of the EU-Turkey Agreement (20 March), refugees arriving in Greece could not continue on their journey towards Western Europe and more than 50 000 refugees are currently stranded in Greece.

Terre des hommes (Tdh) in partnership with the Greek NGO ARSIS (Association for the social support of youth) is providing aid to refugees in Greece in 4 emergency reception sites (3 in/around Thessaloniki and 1 near Katerini). The aim of this project is to improve the well –being and strengthen the resilience of refugee children and their families in emergency reception sites through creation of Child Friendly Spaces and Mother & Baby areas, provision of psychosocial activities for children, caregivers and targeted camps communities while strengthening the protection response mechanism, in particular through providing child protection case management services.

General description of the position:

This position is under the administrative management of ARSIS but the chosen candidate will be working under Terre des hommes' operational management in Greece.

The purpose of the position is to support seeking asylum children and their family members through provisions of case management services implemented in accordance to standardized procedures and within the legal framework of the Greek government. The post holder will be in charge of implementing the case management activities in one of the 4 emergency reception sites where Tdh-ARSIS is active.

Key responsibilities :

- **Implementation of case management activities for refugee children in need of protection in one emergency reception site**
 - Identify individual cases through regular presence in the community and accept referrals from other agencies and community partners;



- Conduct initial (rapid) assessments for CP cases and prioritize them according to the risk level;
- Develop an individual action plan for each child that respond to needs addressed in initial and comprehensive assessments and seek support of the Case Management Team Leader whenever necessary;
- Regularly follow up the assigned case to ensure all services and action points listed in the case plan are carried out within agreed time frames. Ensure that progress is regularly reviewed;
- Regularly monitor and provide support to children and families through family/home visits, providing guidance, advice and emotional support, community mediation and referrals;
- Work with the Case Management Team Leader to arrange case conferences for complex cases and ensure children receive multidisciplinary support;
- Manage cases in line with SOPs, adhere to standard documentation processes and follow best practice guidance;
- Regularly document cases using agreed upon forms, update databases to ensure a comprehensive record of the case;
- Ensure that data collection and storage respect data protection protocols and confidentiality principle;
- Ensure that the permission to proceed with the case management from both the child and the parent and/or caregiver is sought;
- Identify and network with external service providers and ensure that an effective referral system is made available for children and their family members in compliance with the Greek legal framework;
- Establish and maintain positive and efficient relations with target beneficiaries, community members and all the other actors operating in the camp. Seek for synergies to optimize resources and time and strengthening services for the beneficiaries whenever possible;
- Participate in surveys and data collection when required;
- Ensure timely submission of weekly plans and reports to the line manager;
- **Child Protection**
 - Promote, and ensure project activities are on line with, child protection principles;
 - Ensure the project activities are integrated in the Greek child protection system and humanitarian coordination practices and guidelines;
 - Report serious cases of abuse on children identified by the project team to the management team. Strict confidentiality must be respected;
- **Coordination and representation**
 - Work in close collaboration with ARSIS management team and other ARSIS' projects and departments;
 - Coordinates with other Tdh sectors to ensure implementation of standardized activities and with other departments (programme and support) of Tdh in Greece as necessary;
 - Represent Tdh/ARSIS project in fora and meetings held at site level in her/his field of expertise;
- **Other**
 - Agree to comply with Tdh Code of Conduct and ensures Child Safeguarding standards are upheld.



- Adhere to and ensure the team under her/his responsibility follows Tdh administrative and logistical regulations and procedures.

Job requirements:

Knowledge:

Professional diploma or University degree in social work;
At least 1-year experience working with children in need of Protection;
Basic IT knowledge (Microsoft Office, Internet);
Previous experience with Tdh or another child protection organization is desirable;
Knowledge of key child protection issues and best practices;
Knowledge of child protection system in Greece;

Skills:

Required qualities: proactive, autonomous, rigorous, organized, good communication and interpersonal skills.
To have a valid driving license is a must and be willing to drive.

Languages:

Fluent in English and Greek
Knowledge of Arabic, Farsi or Kurdish is an asset.

If you are interested by this position, please send a CV and cover letter in English to:

tdh.greece.recruitment@gmail.com

For the application to be considered, the email and cover letter subject should mention:

Application for CASEWORKER_CDB2

Deadline for applications: 30 October 2016

Only short listed candidates will be contacted.